

5-WHY ANALYSIS WORK SHEET

CONTAINS GD-OTS PROPRIETARY INFORMATION

CAR / SCAR # _____

Part # _____

Part Description: _____

Description of Incident: _____

Refer to QS-GD-3.0.2 Corrective Action Response Guide for additional instructions.

WHY 1:

WHY 2:



WHY 3:



WHY 4:



WHY 5:



Root Cause: The fundamental reason for an event, which if corrected, would prevent recurrence. Enter Root Cause in Section 4 on applicable 8D Corrective Action Report template (QS-TP-3.0.1 for suppliers, QS-TP-3.0.3 for GD-OTS internal). Review the Human Factors Analysis Worksheet on page 2. If a Human Factor was identified as part of the root cause that human factor shall be addressed on the applicable 8D Report.

Note: Continue on separate page if 5-Whys are not enough to determine root cause.

Prepared By: _____

Date: _____

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Human Factors Analysis Worksheet: Check the item number(s) below that was a contributing factor to the root cause. Refer to QS-GD-3.0.2 Corrective Action Response Guide for more information on the Human Factors noted below.

Item #	Dirty Dozen Human Factor
<input type="checkbox"/> 1	Lack of Communication
<input type="checkbox"/> 2	Complacency
<input type="checkbox"/> 3	Lack of Knowledge
<input type="checkbox"/> 4	Distraction
<input type="checkbox"/> 5	Lack of Teamwork
<input type="checkbox"/> 6	Fatigue
<input type="checkbox"/> 7	Lack of Resources
<input type="checkbox"/> 8	Pressure
<input type="checkbox"/> 9	Lack of Assertiveness
<input type="checkbox"/> 10	Stress
<input type="checkbox"/> 11	Lack of Awareness
<input type="checkbox"/> 12	Norms

Refer to the Dirty Dozen preventive strategies outlined in QS-GD-3.0.2 Corrective Action Response Guide. **Be sure to address the human factors circled above when completing the root causes and preventive actions in the applicable 8D Report.**