

GENERAL DYNAMICS

Ordnance and Tactical Systems

19850 LBJ Fwy | Mesquite, TX 75149

Operating Procedure Title:				Revision:
Supplemental Supplier Quality Requirements List				A
PRO #:	Authored By:	Document Owner:	Effective Date:	Page 1 of 12
QMA-PRO-701	Luke Desmarais	Quality Assurance	10/17/2024	

Supplemental Supplier Quality Requirements List

These requirements shall/should be communicated to ALL appropriate personnel within the Seller’s organization, upon receipt of the Purchase Order.

1.0 PURPOSE

The following Supplemental Supplier Quality Requirements List (SSQRL) clauses become a requirement(s) when specified by number within the Purchase Order (PO). If these clauses are referenced on a Request for Quotation (RFQ) they shall apply to any PO for the items placed as a result of the RFQ. Any conflict or perceived conflict between the SSQRLs and any other PO requirements shall be resolved in writing through the GD-OTS Mesquite Buyer. It is the supplier’s responsibility to check the systems to assure the latest revision is being used. Flow down of identified SSQRLs to sub-tier suppliers is required to ensure final product compliance.

2.0 DEFINITIONS

2.1 Terms

Purchase Order: refers to the Purchase Order, Sub-Contract, or other written agreement between the Buyer and the Seller (Supplier), in which this document is incorporated by reference.

Buyer: refers to the GD-OTS Mesquite Procurement Agent issuing the Purchase Order.

Seller: refers to the legal entity that is the contracting party with the Buyer with respect to the Purchase Order. The Seller is the supplier to the Buyer.

Rework” The reprocessing of nonconforming items, in the same manner as originally performed, to bring them into conformance with drawings, specifications, and/or Purchase Order requirements.

Repair: The processing of nonconforming material through an approved process designed to eliminate the nonconformance through an approved disposition which may deviate from the applicable drawings, specifications, or contract requirements. Only the GD-OTS Buyer can approve any repair activity.

At Risk: The Seller continuing to process material or items while awaiting an approval for a deviation, wavier, or Request for Change (RFC) from the Buyer.

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Counterfeit Item: means an unlawful or unauthorized reproduction, substitution, or alteration that has been knowingly mismarked, misidentified, or otherwise misrepresented to be an authentic, unmodified item from the original manufacturer, or a source with the express written authority of the Original Manufacturer (OM) or current design activity, including an authorized aftermarket manufacturer.

Original Manufacturer (OM): means the Original Component Manufacturer (OCM), the Original Equipment Manufacturer (OEM), or the contract manufacturer.

Batch/Lot: is defined as product that has been blended, mixed, or fabricated during an uninterrupted manufacturing run using the same tools, process, and material.

2.2 Acronyms

ADC	Ammunition Data Card
ANAB	ANSI-ASQ National Accreditation Board
ATP	Acceptance Test Procedure
CDRL	Contract Deliverable Requirements List
CN	Charge Number
COA	Certificate of Analysis
CoC	Certificate of Conformance
COTS	Commercial Off the Shelf
DFAR	Defense Federal Acquisition Regulation
FA	First Article
FAD	First Article Data
FAT	First Article Test
FAI	First Article Inspection
FAR	Federal Acquisition Regulation
FIFO	First in First Out
GD-OTS	General Dynamics Ordnance and Tactical Systems
GSQRL	General Supplier Quality Requirements List
LOT	Letter of Transmittal
MSDS	Material Safety Data Sheet
NIST	National Institute for Science and Technology
OCM	Original Component Manufacturer
OEM	Original Equipment Manufacturer
OM	Original Manufacturer
OQE	Objective Quality Evidence
PO	Purchase Order
QAD	Quality Assurance Document
QE	Quality Engineer
QMS	Quality Management System
RFC	Request for Change

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RFQ	Request for Quotation
SCAR	Supplier Corrective Action Request
SDRL	Supplier Deliverable Requirements List
SDS	Safety Data Sheet
SQE	Supplier Quality Engineer
SQRL	Supplier Quality Requirements List
SSQRL	Supplemental Supplier Quality Requirements List
TDP	Technical Data Package
WIP	Work in Progress
QAPP	Quality Assurance Program Plan
QAR	Government Quality Assurance Representative

3.0 SQRL 2 – QMS CERTIFIED

The Seller shall provide and maintain a Quality Management System (QMS) that is registered to ISO 9001, Quality Management Systems – Requirements. The registration body shall be accredited by a recognized accreditation body such as the ANSI-ASQ National Accreditation Board (ANAB). System registration to a higher-level QMS such as AS9100 shall be an acceptable alternate. Compliance with the provisions of this clause does not relieve the Seller of final responsibility to furnish acceptable supplies or services as specified herein. The Seller shall make available for review to GD-OTS Buyer and the Government, quality system procedures, planning and all other documentation that comprise the Seller’s QMS for both hardware and software. GD-OTS Buyer and the Government may review the quality system documentation and may perform any necessary inspections, evaluations, or audits to confirm conformance to requirements and adequacy of the quality system.

4.0 SQRL 3 – CERTIFICATE OF CONFORMANCE – SELLER

Seller shall provide the following documentation with each shipment (may be delivered via hardcopy with shipment or electronic media to Buyer).

4.1 Certificate of Conformance (CoC)

A CoC shall be provided by the Seller for each supplier used in the supply chain. This CoC shall list and contain:

1. Seller’s name and address
2. Purchase Order (PO) number.
3. [- Line Item]
4. [- Cage Code, if applicable]
5. Quantity of shipment
6. Drawing number with drawing revision, specification number with revision, and any Change Notice (CN)s listed in the Letter of Transmittal (LOT)
7. Seller lot identification (e.g. lot number)

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8. Material and process lot identification (e.g. material heat number or lot identifier, material finish and treatment lot identifier) representing all materials and processes, including special processes, required by technical documentation.
9. The printed name, title, and signature of official signing the CoC, whose signature is binding on the Seller.
10. Statement attesting to compliance with all technical documents listed in the LOT for the item produced.
11. Signature, title, and date of authorized Seller’s quality assurance representative.

For any certifications on which the Seller was not the manufacturer of an item, certifications must be traceable to and contain a copy of a certification from the manufacturer.

4.2 Materials and Process Lot Certification

Seller shall provide certification documentation and/ or objective evidence, at all levels of the supply chain, for all required materials and processes, as listed in the TDP Status Report documentation, used in producing the item. The documents should contain an authorized signature and date.

The material certification shall list and contain:

1. Applicable drawings and specification and the drawing / specification revision.
2. Lot test data (e.g. chemical, physical, and mechanical properties) required by drawings or applicable specifications.
3. All material and process lot identification shall be listed on the CoC and be traceable to the CoC.

4.3 Special Process Certification

Seller shall provide a CoC, in compliance with section 4.1 above, for all special processes (e.g. plating, coatings, cleaning, chemical treatments, heat treatment, non-destructive testing) performed in accordance with listed drawings and specifications. Test data and other associated data is not required to be provided with the lot documentation but shall be kept on file for review by GD-OTS Buyer upon request.

4.4 Commercial/COTS Items

Commercial Off the Shelf (COTS) items are those that meet the requirements of the definitions of commercial items and COTS items as defined in FAR 2.101. Sellers of COTS items are expected to supply a Certificate of Analysis with the first shipment against this contract and a Certificate of Conformance for all subsequent shipments.

A Certificate of Analysis (COA) will contain:

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1. Test/inspection results demonstrating conformance to any requirements in the governing specifications (e.g. chemistry, strength, plating, etc.).
2. The revision of the governing specification to which the part conforms.
3. The Buyer’s PO number
4. Quantity and lot number(s) supplied.
5. A statement of conformance to the requirements on the Buyer’s PO signed by an authorized official of the company.

Both CoA and CoC shall be traceable to similar certificates from the original manufacturer. When the Technical Data Package (TDP) drawing for a commercial/COTS item contains dimensional information, the purchaser of the commercial/COTS item is responsible for the ongoing conformance of the item throughout the life of this contract.

The purchaser of the commercial/COTS item shall provide a copy of their receiving inspection documentation for the part number demonstrating conformance to the dimensional requirements with the first shipment against this contract.

The contents of this section shall be flowed to the commercial/COTS supplier as well as clause 7.0 of this document (Lot Numbering – MIL-STD-1168), when required.

5.0 SQRL 4 – CERTIFICATION OF CONFORMANCE – DISTRIBUTOR

Manufactured lots, presented for acceptance, shall be accompanied by a “lot” report which shall contain the certification and test data sufficient to assure full compliance to all requirements of the TDP. All documents in the lot report shall be complete, legible, and traceable, and copies must be forwarded with each lot shipment.

- 5.1 Each lot report shall contain a CoC, attesting to the lot's compliance to a specific drawing or specification revision level, including any applicable CNs. The CoC shall also reference applicable material lot number(s) or heat numbers that are traceable to this manufactured component or assembly lot(s). CoC must include printed name, title, and signature of official signing the CoC.
- 5.2 Each lot report shall also contain material certification(s) for material lots, referenced on the CoC (noted above). Material certification shall include actual test data sufficient to assure conformance to material, process or preservation specifications including the chemical, physical, and mechanical properties required by applicable drawings or specifications. For some commercial and military off-the-shelf items, the Seller may present (with prior written General Dynamics approval) alternate Objective Quality Evidence (OQE) of compliance such as manufacturer's specification sheets with typical conforming data.
- 5.3 As applicable to the requirements of the TDP, any item requiring special processes, such as painting, plating, heat treat, magnetic particle inspection, x-ray, etc., shall be accompanied by a

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CoC attesting to compliance of the presented lot for that process. Actual test data for the process need not be included in the lot report (only the process CoC) but the data must be kept on file and available for review upon request by GD-OTS Buyer or customer representatives.

6.0 SQRL 5 – CERTIFICATES OF CALIBRATION

To reflect calibration in accordance with ISO 17025. All calibration/testing equipment shall be traceable to NIST. Actual calibration results (before and after), adjustments (before and after), as well as acceptable/unacceptable status must be noted on certification. The accuracy required for calibration of variable instruments is +/- graduation, unless otherwise specified. Calibration cannot be subcontracted without prior approval by GD-OTS. All specifications and standards used shall be current to the day of this PO unless specified.

7.0 SQRL 6 – RAW MATERIAL CERTIFICATION OR TEST REPORT (METALS, CHEMICALS, POLYMERS, ETC.)

Laboratory certificate of actual chemical analysis and mechanical of physical property test results as specified by the governing material specification with each shipment. A mill analysis or certificate of compliance traceable to the mill heat number is acceptable for metallic wrought products only. Reference the GD-OTS Buyer PO number on the certification.

8.0 SQRL 7 – LOT CONTROL AND TRACEABILITY RAW MATERIALS

When the drawing and/or specification includes a material call-out, the Seller shall include a legible material certification with each production shipment. At a minimum, the material certification shall include the complete material call-out, country of origin (for specialty metals subject to DFARS 252.225-7009 only) and the PO number. When the material call-out includes a durometer or hardness specification, the material certification shall include both the specification and actual test results.

9.0 SQRL 8 – LOT CONTROL AND TRACEABILITY: COTS ITEMS

The Seller shall ensure that each end item and sub-component is traceable to the product batch/lot number, the date of manufacture, the configuration revision level, and the process revision level. Seller shall ensure that this requirement is followed by and flowed to their supply base and sub-tier supply base. Components in an end item assembly lot shall be traceable to supplier lots and base material lots.

10.0 SQRL 9 – CONTAINER LOT NUMBERING

Parts shall be marked per the applicable drawing or specification. Unless otherwise specified, the marking shall be accomplished in accordance with MIL-STD-130. Marking shall be applied in the approximate area and using the same method as depicted on the drawing.

If marking requirements are not provided by the drawing/specification or PO, then Bag & Tag marking shall be required. DO NOT apply the part marking directly to the part. The part number shall be applied either to a tag attached to the part or on a label affixed to a bag or other suitable container. The

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manufacturing authority will be considered GD-OTS Mesquite (Cage code 9QBE4) unless otherwise specified on the drawing or PO.

11.0 SQRL 10 – SOURCE INSPECTION REQUIRED

GD-OTS Buyer source inspection is required prior to shipment from your plant. Unless otherwise directed by the PO, Seller is to schedule GD-OTS Mesquite source inspection at least two weeks prior to service need date by contacting your assigned Supplier Quality Engineer (SQE). Scheduling issues that are not adequately addressed by your SQE may be resolved by contacting the Buyer directly. Seller is responsible for the following:

1. Providing the source inspector with a clean, well-lit work area conducive to performing source inspection
2. Providing the source inspector with all necessary inspection and test equipment
3. Providing the source inspector with a complete and legible copy of the relevant TDP
4. Providing the source inspector with full access to all necessary documents, records, materials, and processes necessary to complete the source inspection.

12.0 SQRL 11 – GOVERNMENT/END USER SOURCE INSPECTION REQUIRED

Government inspection is required prior to shipment from your facility. Upon receipt of this order, promptly notify the government representative who normally services your facility so that appropriate planning for government inspection can be accomplished. In the event the representative or office cannot be located, the GD-OTS Buyer should be notified immediately.

13.0 SQRL 12 – COPY OF PURCHASE ORDER TO BE PROVIDED TO THE GOVERNMENT/END USER

The Seller is responsible for performing or having performed all inspections and tests necessary to substantiate that the supplies or services furnished under this contract conform to contract requirements, including any applicable technical requirements for specified manufacturer's parts. By delivery of the item(s) of this order, the Seller certifies compliance to all requirements of the applicable drawings and specifications of the revision current at the time of shipment, unless otherwise specified in the PO. Upon request, the Seller shall make available, at no additional cost to the Buyer, all records necessary to support evidence of such compliance.

14.0 SQRL 13 – INSPECTION REPORT

The Seller is responsible for performing or having performed all inspections and tests necessary to substantiate that the supplies or services furnished under this contract conform to contract requirements, including any applicable technical requirements for specified manufacturer's parts. By delivery of the item(s) of this order, the Seller certifies compliance to all requirements of the applicable drawings and specifications of the revision current at the time of shipment, unless otherwise specified in the PO. Upon request, the Seller will make available, at no additional cost to the Buyer, all records

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necessary to support evidence of such compliance.

15.0 SQRL 14 – CONTROL PLAN REQUIRED

The Seller shall prepare and maintain written instructions for tests and inspections performed on this contract. If no test requirements are flowed with the TDP, the Seller shall contact the Buyer to receive those requirements. The instructions shall include identification of the item to be tested or inspected, all test and inspection characteristics and conformance criteria, test equipment and gauging to be used, including a schematic (if applicable), level of test or inspections, and method of recording results. The Seller shall submit copies of all test and inspection instructions to GD-OTS for review and approval prior to implementation. Quality instructions, previously approved on another GD-OTS contract, need not be resubmitted unless significant changes have been made whenever:

1. Methods or processes used to manufacture the part have changed.
2. The part is manufactured at a different facility.
3. There has been more than a two-year lapse in production.
4. There has been a change in sub-tier suppliers.

16.0 SQRL 15 – FIRST ARTICLE INSPECTION REQUIRED/MAINTAINED – AS9102 REQUIRED

First Article Inspection (FAI) is required in accordance with AS9102 found at www.sae.org. Forms provided in the AS9102, or equivalent shall be used to document the results of the FAI as required in the specification. These forms may be generated by any media but must contain all the information required by AS9102 and be documented using the same unit of measure as specified in the TDP. A copy of the AS9102 FAI report specification shall be submitted to GD-OTS Buyer’s location where the PO originated with or before shipment of the product and at the Seller’s facility.

17.0 SQRL 16 – FIRST ARTICLE INSPECTION PLAN REQUIRED

Upon completion of the First Article Test (FAT), the Seller shall compile and submit a complete report to GD-OTS in accordance with the applicable Contract Deliverable Requirements List (CDRL) item or as directed by GD-OTS Quality Department. The report shall contain the actual results of all inspections and tests required by the approved FAT plan. It shall include all measurements, recorded test data, and certification including sub-tier Seller's inspection records and certifications. If receipt and approval of First Article (FA) package is contractually required before shipping material, and part marking is required per drawing, a photo of the part marking as applied on the part must be included with FA package. Photo must clearly depict marking content and location. The report shall contain component and assembly inspections and test as necessary to assure conformance. All test/inspection results and certifications shall be traceable to the sample/lot. The completed test report shall be provided to GD-OTS Quality Engineering within 10 business days of FAT completion and must be approved in writing, prior to commencement of production.

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17.1 Subsequent FAI are required per procedures or at a minimum whenever any of the following occur:

1. Configuration changes have occurred (changes that affect form, fit or function of the item).
2. Methods or processes used to manufacture the part have changed.
3. The part is manufactured at a different facility.
4. There has been more than one-year lapse in production.
5. There has been a change in sub-tier Suppliers.

18.0 SQRL 17 – MIL-STD-1168 AMMUNITION LOT NUMBERING AND AMMUNITION DATA CARD

The Seller shall comply with the Lot numbering and Ammunition Data Card (ADC) requirements per MIL-STD-1168 (latest revision).

19.0 SQRL 18 – AS-BUILT RECORD OR LOG

Manufactured lots, presented for acceptance, shall be accompanied by a “Lot” report which shall contain the certification and test data sufficient to assure full compliance to all requirements of the TDP. All documents in the lot report shall be complete, legible, and traceable, and copies must be forwarded with each lot shipment.

Each “Lot” report shall contain the following:

1. A CoC, refer to clause 4.0 & 5.0 of this document.
2. A. material certification(s) for material lots, refer to clause 4.0, 5.0, & 7.0 of this document

As applicable to the requirements of the TDP, any item requiring special processes, such as painting, plating, heat treat, magnetic particle inspection, x-ray, etc., shall be accompanied by a CoC attesting to compliance of the presented lot for that process. Actual test data for the process need not be included in the lot report (only the process CoC) but the data must be kept on file and available for review upon request by GD-OTS Buyer or representatives.

20.0 SQRL 19 – SPECIAL QUALITY REQUIREMENTS

The imposition of this SSQRL is to alert the Seller that there are additional quality requirements that are detailed under this heading in the PO or attached document.

21.0 SQRL 20 – MIL-STD-1916 SAMPLING PLAN

If sampling is used in place of 100% inspection to accept product, the Seller shall use a sampling plan in accordance with MIL-STD 1916, unless a different sampling plan is required by the drawing or the PO. If the drawing or the PO requires a different sampling plan, the drawing or PO requirement shall take precedence

22.0 SQRL 21 – SAMPLING PLAN C=0

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Where the drawing PO requires a specific sampling plan, the plan specified on the drawing or in the PO shall be followed. Where there is no requirement to use a specific sampling plan and the Seller wishes to use sampling to accept product in place of 100% inspection, the plan used must be statistically valid and must reject the “lot” when one defect is found (e.g., C=0 plans or MIL-STD 1916). Rejected “lots” must be 100% inspected prior to release. ANSI ASQ Z 1.4 may be used if the “lot” in question is rejected on 1 defect regardless of the accept/reject number listed. Any sampling plan that meets the above requirements may be used. Statistically valid plans are available as existing industry, military, or Government standards (e.g., ANSI/ASQ Z1.4, or MIL-STD-1916, etc.).

23.0 SQRL 22 – AMMUNITION DATA CARDS

The Seller shall deliver with every shipment an ADC prepared in accordance with MIL-STD 1168 (latest revision).

24.0 SQRL 23 – 100% INSPECTION REQUIRED

The Seller shall provide 100% inspection data of all features shown on drawings, specification documents, or contained in the PO for 100% of the items supplied under the PO. This shall include all applicable notes shown on the drawing. The Seller shall identify each item individually so that the item can be traced to the inspection data. Where 100% inspection is inappropriate (i.e. destructive testing, plating compliance, painting, etc.) the Seller shall coordinate with the Buyer as to the means utilized to provide the required test/inspection data such as using surrogate items (coupons) in lieu of the actual item.

25.0 SQRL 24 – PROCESS PROCEDURES AND DOCUMENTATION

The Seller shall provide to GD-OTS Buyer a Quality Assurance Program Plan (QAPP) in the Sellers format. The QAPP shall contain the information required to identify how the contractor shall satisfy the specific quality tasks within the PO and shall describe the Sellers understanding of all documentation tasks required for meeting the contractual requirements. The QAPP shall include the technical and manufacturing aspects of production, raw materials, facilities involved, and personnel required. The QAPP shall provide the organizational structure and responsibilities that will influence the quality of the products. Elements which shall be addressed include quality planning, implementation, control, and monitoring; significant interfaces that affect products, contracts/contract review, problem reporting and resolution; evaluation of audit results; authorization for deviation to quality policy; control of corrective and preventive actions and supplier quality management and the control thereof. The QAPP shall be submitted within ninety (90) calendar days after PO issuance and is subject to GD-OTS Buyer approval.

26.0 SQRL 25 – PURCHASE ORDER REVIEW

Upon receipt of the PO, the Seller shall contact the Buyer and set up a review of the PO to assess the

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quality requirements and any other pertinent details with GD-OTS Buyer.

27.0 SQRL 26 – MATERIAL SAFETY DATA SHEET (MSDS OR SDS)

Where applicable, Sellers, Subcontractors, suppliers, and their sub-tier suppliers that provide GD-OTS design, fabrication, assembly, test, or manufacturing activities shall meet the requirements of the Emergency Planning and Community Right-to-Know Act of 1986 and the Pollution Prevention Act of 1990. These requirements apply to COTS items as well as legacy items and new designs.

The Seller, Subcontractor, supplier, or sub-tier shall:

1. Certify in writing that they are in compliance with all applicable reporting requirements of the Emergency Planning and Community Right-to-Know Act of 1986 and the Pollution Prevention Act of 1990.
2. Submit their annual Toxic Release Inventory reports for review.
3. Submit a list of all materials by part used in the design or required for maintenance and repair including, but not limited to, base materials, plating materials, coatings, adhesives, and lubricants.

MSDS/SDS can be submitted electronically or hard copied with the shipment.

Submit applicable MSDS/SDS and the required additional information in accordance with FED-STD-313D. All required data delineated in this requirement shall be presented to the GD-OTS Subcontracts Manager along with FAT or first piece inspection data.

28.0 FORMS, RECORDS AND RELATED DOCUMENTS

28.1 Internal Documents

QMA-PRO-700 General Supplier Quality Requirements List

28.2 External Documents

ANSI/ASQ Z1.4 Sampling Procedures and Tables for Inspection by Attributes

AS9102 First Article Inspection of Aerospace Components

DFAR Defense Federal Acquisition Regulation

FAR Federal Acquisition Regulations

FED-STD-313D Material Safety Data, Transportation Data and Disposal Data for Hazardous Materials Furnished To Government Activities

ISO 17025 International Standard for Testing and Calibration Laboratories

MIL-STD-130 Identification marking of U.S Military Property

MIL-STD 1168 Ammunition Lot Numbering and Ammunition Data Card

MIL-STD-1916 Acceptance Sampling for Attributes

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29.0 REVISION CHANGE LOG

Date	Rev	Authored By	Change Description
07/25/2024	-	Luke Desmarais	Initial Release
10/17/2024	A	Jeremiah Clark	No change. Updated to reflect signature date and effective date.

30.0 DEPARTMENT APPROVALS

Signed by:  D4DE63AEB18A4BA...	10/17/2024
Quality Director	Date
Signed by:  2C20D31B4A0643F...	10/15/2024
Procurement Sr. Manager	Date